



**CEDAR INTERNATIONAL SCHOOL BOARD OF TRUSTEES MEETING
held 23 March 2016 at 6:00pm
at the offices of Conyers Dill and Pearman, Road Town, Tortola**

Mission Statement

The mission of Cedar International School, a non-profit private school, is to provide all students we serve the opportunity to achieve their academic best with an international curriculum within a culturally diverse environment; to encourage leadership, character, and creativity; to foster a culture of international mindedness and community service; and to nurture inquiring minds and caring personalities in all students.

AGENDA

1. Introduction and matters arising
2. Approval of minutes
3. Finance Committee Report
4. Director's report
5. Arts and Sports Committee Report
6. Land update from Chair
7. AOB

ATTENDANCE

Present: Mark Forte, Chair; Richard Georges, Vice Chair; Grant Green, Treasurer; Walter Reich, Assistant Treasurer; Scott Crawford, School Director; Barbara O'Neal; Emma Baker; Michael Adamson; Julia Dawson; Gareth Thomas.

Apologies: Arabella di Iorio, Secretary

SUMMARY OF DISCUSSION AND MOTIONS APPROVED BY THE BOARD

1. Approval of the meeting minutes for January 13, 2016.
Minutes were reviewed and approved.
2. Approval of 2017 budget.
After presentation by the Finance Committee, the Board approved the 2017 budget, which included a 4.5% tuition increase to meet additional costs to be incurred by the School, most notably NHI employer contributions, adjusted salaries to take into account the removal of private insurance subsidies, inflation, and replacement faculty costs.
3. Approval of continuation of current development office structure.
After presentation by the Director on current progress of the development office, including recent donations landed and community partnerships formed, the Board resolved to continue the current direction of the Development Office under the Director's discretion.
4. Approval of revised guiding statements.
After presentation by the Director, the Board agreed to amend Cedar's guiding statements, to include a modified mission statement, a new vision statement, and a newly adopted definition of international mindedness. See below. These statements are to replace the Beliefs, Objectives, and Aims which featured in the previous guiding statements.

5. Directive to continue to refine proposal on new uniforms.
After presentation by the Director of a proposal for new Cedar uniforms, the Board asked the director to continue work, with special attention paid to the incorporation of new materials and new designs. The Director was to report back to the Board, circulating a new mock up by email for Board approval. (This was done and approved via email in May 2016.)
6. Approval of 2017 School Calendar.
After presentation by the Director, the Board approved the school calendar for the 2016-17 academic year.
7. Endorsement of continuation of negotiations with neighbours regarding campus expansion.
After an update by the Chair on continued discussions with neighbours as outlined in the January meeting, but which had yielded no agreements thus far, the Board renewed its endorsement to continue such discussions, with the understanding that any such action would require full Board approval.
8. Adjournment of meeting

NEW GUIDING STATEMENTS APPROVED BY BOARD

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Vision Statement

Preparing global citizens for tomorrow's opportunities.

Definition of International Mindedness

An internationally minded person is curious, observant, self-aware and values diversity. With an open-mind, they seek out opportunities and actively collaborate to bridge cultural barriers. In the midst of perceived differences, the internationally minded person adopts an attitude of consideration, respect, compassion, and sensitivity for the beliefs and cultures of others, while remaining committed to the objective of creating a more sustainable society for all people.