



## ENROLMENT CONTRACT

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I/We, \_\_\_\_\_, as legal parent /guardian wish to enrol \_\_\_\_\_, in Cedar International School (hereafter known as the School) for the 20\_\_ - 20\_\_ academic year. I/We agree to accept and enrol the student under the following terms and conditions:

- A. The Parent/Guardian agrees to pay all tuition and fees for the student's appropriate grade level for the academic year, less any scholarship or financial aid that has been awarded the family by the School, in accordance with the terms outlined in the Terms and Conditions of Payment appended at the end of this Enrolment Contract, and as may be varied from time to time.
- B. Tuition payment schedule preferred (please mark preferred option):  
\_\_\_\_\_ Annually      \_\_\_\_\_ By Semester      \_\_\_\_\_ Monthly
- C. A non-refundable pre-enrolment deposit equivalent to one month's tuition is to be included with this signed enrolment contract. This pre-enrolment deposit guarantees a seat for the child and will be credited towards the June tuition of the school year, as described in the Terms and Conditions of Payment below.
- D. The Parent/Guardian agrees that the child's application will not be considered valid and the child may not be allowed to attend classes until all transcripts, immunisation records, required physical examinations and other necessary forms have been received by the School.
- E. The Parent/Guardian understands that in signing this Enrolment Contract the family agrees to abide by the rules and regulations delineated in the School's Student/Parent Handbook for the appropriate grade level, and in the School's Policy Manual available on the School's website.
- F. The Parent/Guardian agrees to see that the child arrives at school at least five minutes prior to the start of the day, and is picked up no later than fifteen minutes after the end of the day, unless the student is registered for an after school club or in the after school care programme.

- G. The Parent/Guardian understands that the School is not funded or staffed to fully service students with special learning needs. Though every effort is made to work with students with special learning needs, such students may require supplemental tutoring or other special services. All costs for such supplemental services will be borne by the parent.
- H. Prior to signing this contract, the Parent/Guardian has inspected the School and has determined that it is a safe and suitable environment for his/her child.
- I. This contract is valid for a period of one year and may be renewed at the option of the School. This contract is subject to termination for disciplinary reasons or if all financial obligations have not been met as described in the Terms and Conditions of Payment.
- J. The parent/guardian of a new incoming student agrees to a probationary period of three (3) months for the initial enrolment contract to evaluate whether the student's needs can be adequately met based on the resources currently available.

**Signed on behalf of the student:**

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Parent/Guardian Signature	Printed name of Parent/Guardian	Date
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Parent/Guardian Signature	Printed name of Parent/Guardian	Date
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**Signed and accepted on behalf of Cedar International School:**

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Director's Signature	Date
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